



## LINFIELD CHRISTIAN SCHOOL

### 2012-2013 CONFIDENTIAL APPLICATION FOR FINANCIAL AID

#### FINANCIAL AID POLICIES & PROCEDURES

1. A formal application through TADS must be submitted annually by each individual or family seeking financial aid ([www.tuitionaid.com](http://www.tuitionaid.com)). There is a TADS processing fee of \$34.00.
2. Complete the 2012-2013 Linfield Christian School (LCS) Budget worksheet and return it to the school via fax (951.695.1291) or via email (tcutter@linfield.com).
3. Please provide a personal letter outlining your need, how your student will benefit and/or add to the mission statement of LCS. The letter can be submitted with either the TADS application or it can be turned in directly to the school with the completed Budget Worksheet.
4. Financial aid applications for the 2012-2013 school year must be submitted by March 12, 2012. Applications received after March 12, 2012 will be considered if funds are still available starting May 1, 2012.
5. Responses to applications will be made no later than April 16, 2012. Applicants who receive awards will have two weeks to accept the award. Awards not accepted within two weeks may be withdrawn at the sole discretion of LCS.
6. The LCS registration fee is not required prior to submitting the financial aid application, however it is recommended to secure a class spot. Applicants who elect not to submit the registration fee with their aid application cannot be guaranteed a class seat and are subject to placement in wait pool.
7. Linfield Christian School may request additional information to help in the Financial Aid process. Please allow a minimum of two weeks for processing applications.
8. Applications will be evaluated and recommendations for approval will be made by the LCS Financial Aid Committee (TADS does not have final decision information). All applicants will be notified by the LCS Financial Aid Committee regarding award amounts.
9. Financial aid applications will be considered only if tuition accounts are paid current, in good standing and do not have a history of delinquent payments.
10. Financial aid is issued to families on a need basis, is limited to tuition fees, and provides for partial financial aid per student (there are no "full" aid awards available). FA awards are to remain confidential between LCS and the applicant.
11. The Linfield Christian School needs analysis formula assumes all eligible wage earners will contribute to household income. Special circumstances will be considered (i.e. medical conditions, children under school age). In addition, the needs analysis follows a regional standard for household expenses, and asset value in determining need.
12. LCS reserves the right to withdraw financial aid if the recipient's account is not paid on a current basis.
13. Students on probation for academic or behavior reasons may not qualify for continuation of aid.
14. Recipients of financial aid agree to inform the Business Office immediately in writing of any change in financial status that might affect their qualifications for the assistance.
15. Financial aid awarded may be reduced if a student withdraws. When awarded for more than one family member, withdrawal of one or more students reduces the amount allocated to the family accordingly.
16. Linfield Christian School does not discriminate on the basis of race, color, nationality or ethnic origin in administering its financial aid program.
17. If you have any questions about any portion of the process, contact the Business Office at (951) 676-8111, ext. 1404.