

LINFIELD CHRISTIAN SCHOOL



PARENT EMERGENCY PLAN

Overview

- What is an Emergency?
- What is an effective Emergency Plan?
- What is a Parent's job in an Emergency?



Introduction

- Vision for the School Emergency Plan.
- Parent Emergency Plan Goals.
- Parents Before and During Emergency.
- Examples of Emergency & Response.
- Student Release Steps and Information.
- Foreign Student Information.

LINFIELD CHRISTIAN SCHOOL EMERGENCY PLAN VISION

- Provide Welfare and Safety.
- Save Lives, Give Aid, Reunite Families.
- Safety can depend on how **YOU** react.

*Study the Parent Emergency Plan
and be prepared!!!*

LINFIELD CHRISTIAN SCHOOL PARENT EMERGENCY PLAN

Our Goals are :

- To honor **God** with our actions.
- To Support the School Emergency Plan.
- To Communicate with other Parents.
- To Respect Confidential Information.
- To Reunite Children and Parents Safely.
- Improve the Plan with Ideas and Action.

Responsibilities of Parents Before an Emergency

- Talk with your children:
 - About being *calm, prayerful, focused and alert* to follow directions.
 - Ask if they know about evacuation areas.
 - About emergency supplies at school.
 - Ask if they know Student Release rules.
 - About how you will pick them up from school.
 - About emergency supplies at home.
- Have a discussion about fire drills and campus safety awareness.

Responsibilities of Parents During an Emergency

- Pray for Students and Faculty.
- Respond quickly to Emergency Instructions.
- Execute the steps to safe Student Release.
- Comfort other Parents through fellowship to Support the School Plan.
- Remind others that Students are released with approval of **Administration** only.

PUBLIC HEALTH OR MEDICAL ISSUE

- Public health or medical related issue information will be provided to each school Principal through the office of the school President, then posted and updated on LCS website.
- LCS information sources are City of Temecula, Temecula Valley School District, California Health Alert Network (CAHAN), Federal Emergency Management Agency (FEMA), and Cal Fire.
- **Decision to close school.....**Will come from the office of the President based on confirmed information from District, City, State, or Federal agencies.

Linfield Christian School Plan LOCK-DOWN PROCEDURES

- 'Lock-Down' is announced on the intercom.
- Lock students in classrooms quickly.
- Stay calm, promote clear thinking.
- Athletes to the locker room quickly.
- Take roll and Report when contacted.
- Remain until the "All-Clear" is announced.

Linfield Christian School Plan

EARTHQUAKE

If Inside

- Move away from windows.
- Duck and Cover.
- Go to safe area.
- Stay calm / take roll.
- DO NOT RUN.
- Avoid electrical wires.
- Give first aid.

If Outside

- Move away from buildings, trees, power poles.
- Duck and Cover.
- Open area is best.
- Stay calm / take roll.
- DO NOT RUN.
- Give first aid.

Linfield Christian School Plan

Emergency Preparedness Teams

All Administrators, Faculty, and Staff are assigned Duties

- Command Post
- First Aid / Medical
- Student Release
- Search / Rescue / Transport
- Temporary Facilities
- Student Supervision
- Facility / Utility Safety
- Security

STUDENT RELEASE STEPS

ELEMENTARY / MIDDLE / HIGH SCHOOL

- Be alert for authorization through Administration for Release of Students.
- Park in the Student Release lot and walk to the student check-out location.
- Please do not go into the evacuation area to be with your Student(s).
- Once you have signed the Emergency Release Form, your Student(s) will be escorted by a Teacher to meet you.

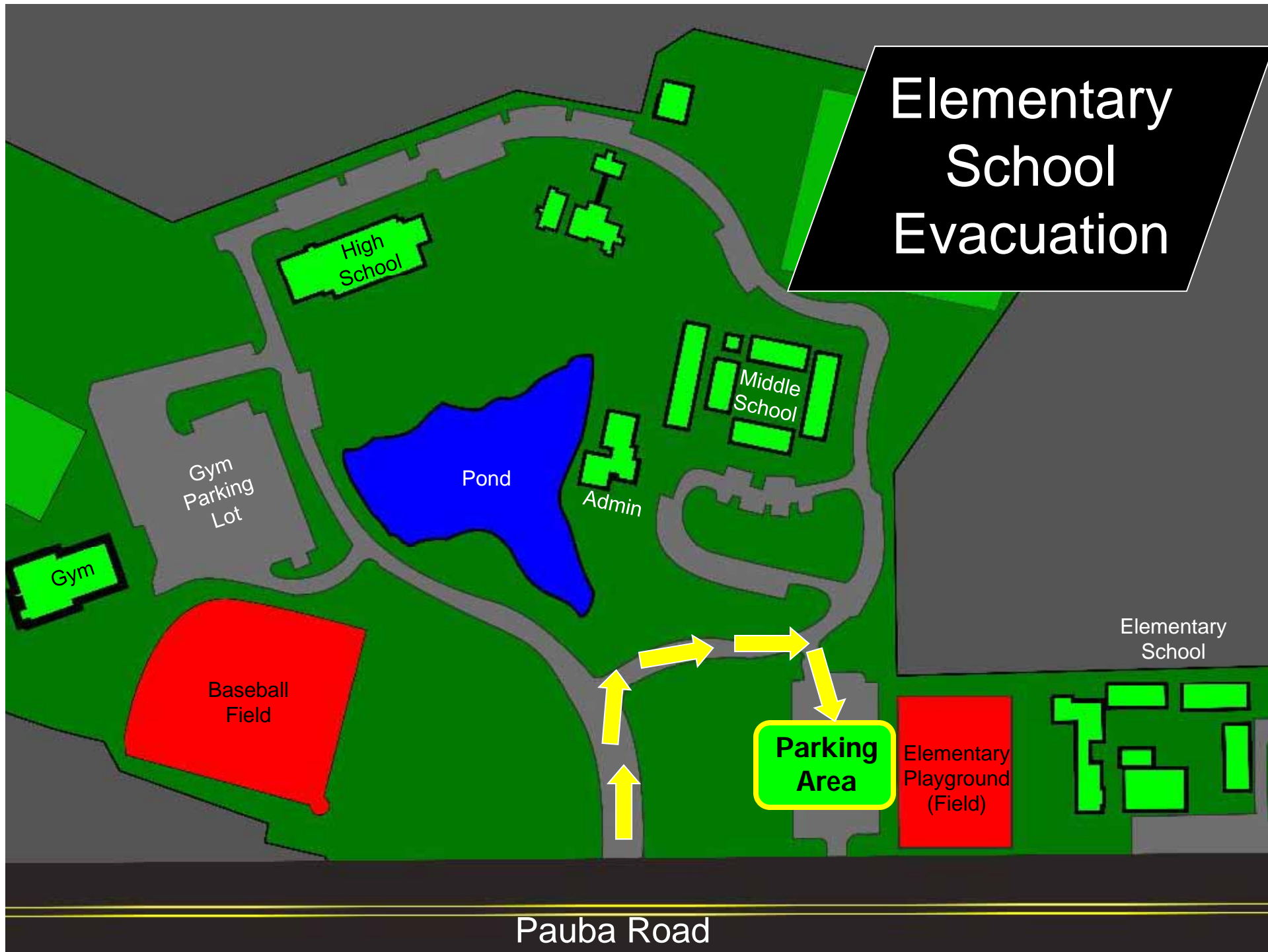
STUDENT RELEASE STEPS

STUDENT RELEASE FORM

The Student Release Form will contain:

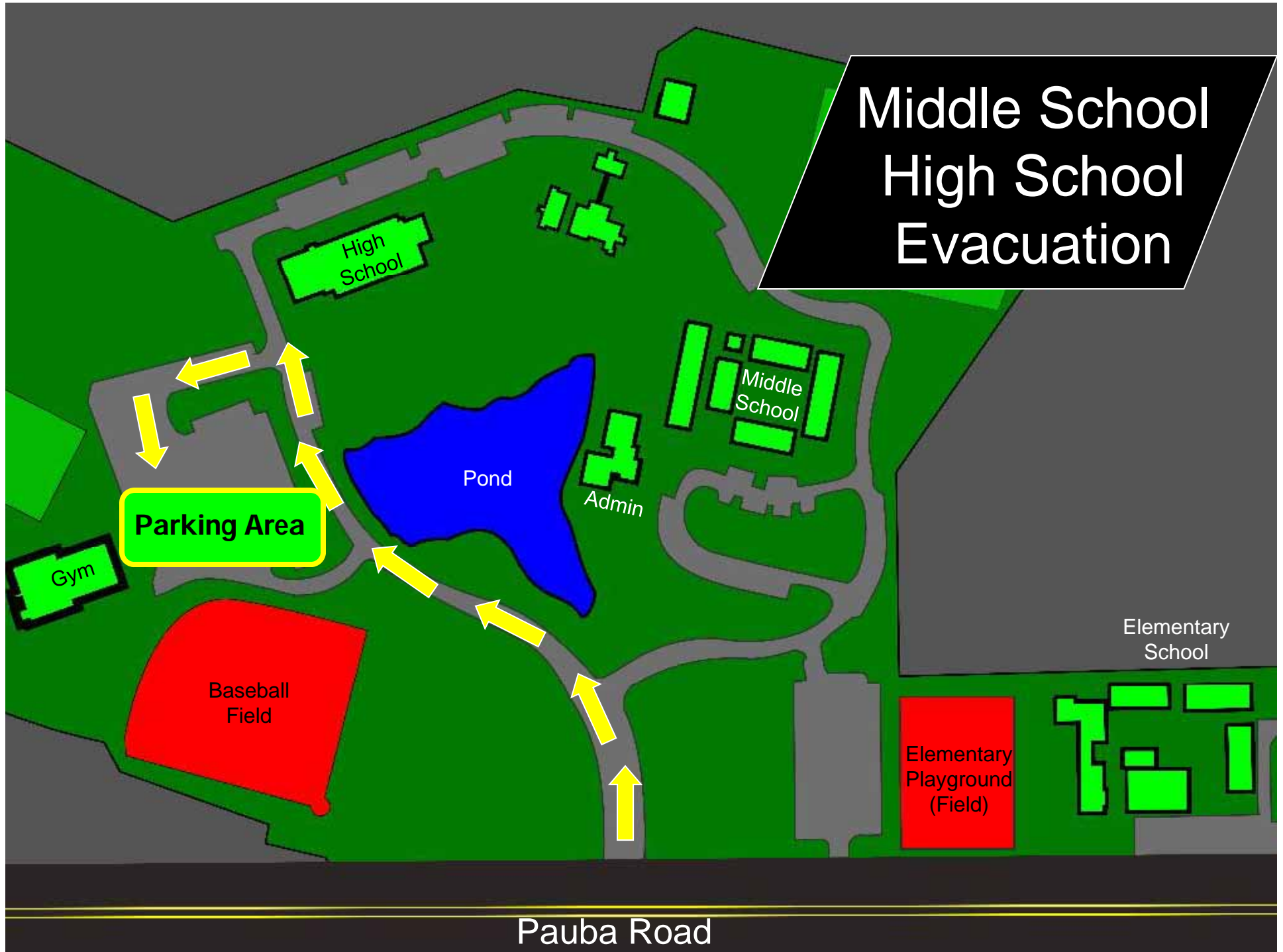
- Student Name / Date
- Condition of the Student
- Medical conditions needing attention
- First Aid provided
- Person releasing the Student
- Time of Release
- Signature of Person receiving the Student

Elementary School Evacuation



Pauba Road

Middle School High School Evacuation



Emergency Evacuation Tips For International Students

Take important documents with you :

- Passport, visa, SEVIS-issued I-20 or DS-2019, I-94, Social Security Card, financial records, and plane tickets, checks and credit cards.
- Take any contact numbers or email addresses to keep in touch with your P/DSOs.
- Check the school's web site or P/DSO office to find out how they would like you to contact them if you are displaced.
- Take the SEVP contact information.
- If you cannot get in touch with your P/DSO, contact SEVP to let us know where you are and how we can reach you. Email to SEVP at SEVIS.source@dhs.gov, or call free from any phone: (800) 961-5294.