

Registration Check List for Parents into MYLINFIELD

Parents

1. Visit www.MyLinfield.com
2. Enter your email, then click "Forgot Your Login"
3. A new screen will pop up; enter your email and click "password" at the bottom, then NEXT.
4. Look for an email to set up your password. When you have that, return to MyLinfield Log in page.
5. Once in, click on your profile (top right). This is the PARENT contact and info card.
6. Forms – you will have a form to fill out. (Your child may have to sign also; please just sign your name, then SUBMIT. Once your child signs on their account, the form message will be removed).
7. Click on RESOURCES, then MYLINFIELD to watch video tutorials on how to do the following steps in more detail.
8. Check Profile and data for you (parent).
 - a. Email
 - b. Phone
 - c. Addresses
9. Settings (under Profile), then Notifications (phone, email, text).
10. Visit your CHILD/STUDENT on the left side of the task bar.
11. Add emergency contacts (at least 2 not in your household).
12. Medical allergies and medications (if one is not listed, please let the office know to add. A doctor's note is still required to have medication on site and allowing us to administer).
13. Assignment calendar feed (review the video for more information).

Students wait until the first week of school to log in with their Google account.