



ON-CAMPUS/ONLINE LEARNING CHANGE REQUEST PROCESS

Thank you for your interest in making a change to the way your child is currently learning. In order to assist you and make this process as simple as possible, we've placed the steps below that should be followed during this process. If at any time you need help or have additional questions, feel free to contact your child's campus front office.

*Please note that this process can take up to 72 hours. Make sure to begin the request process prior to needing the change to be implemented.

REQUEST FORM

Contact the front office of the campus your child is on and request the status change form.

ES: 951.676.8111 ext. 1151 | MS: 951.676.8111 ext. 2251 | HS: 951.676.8111 ext. 1354

COMPLETE FORM

Once your request is made, the form will be made available to you on MyLinfield within 24 hours. Please complete the form in its entirety and submit.

CAMPUS REVIEW

When your request is received, it will be reviewed by campus administration and a decision will be made within 48 hours.

PARENT NOTIFICATION

Once a decision has been made, you will be notified of the decision and given next steps.