



LINFIELD CHRISTIAN SCHOOL

FINANCIAL AID (FA) POLICIES & PROCEDURES

For the 2021-2022 school year

1. Each individual or family seeking financial aid must submit an application annually through FACTS Grant & Aid (www.factsmgmt.com). There is a processing fee of \$35 payable to FACTS.
2. It is not required that a new student application be submitted in order to submit a financial aid application and receive an award notification. However, receiving an offer of financial aid does not guarantee class placement. The new student admissions process must be completed for the student to have a guaranteed class seat, and for the FA award to be finalized.
3. A statement outlining need will be requested as part of the FACTS application. This gives the opportunity for the applicant to provide additional information that may be important for the LCS Financial Aid Committee to know when evaluating the application.
4. For the 2021-22 school year, financial aid applications submitted between Nov. 1, 2020 and Jan. 8, 2021 will receive a response no later than Feb. 15, 2021.
5. Applications received after Jan. 8, 2021 will be considered beginning March 8, 2021.
6. Linfield Christian School may request additional information to help in the Financial Aid decision process.
7. Financial aid is issued to families on a need basis, is limited to tuition and provides for partial financial aid per student (there are no "full" aid awards available).
8. The school expects that both parents should be responsible for their child's educational expenses to the best of their ability. In a divorce situation, both the custodial and noncustodial parent must complete a separate FACTS application in order to be considered for FA. In the case of blended families, the school requires the application to be filed reflecting the current combined household income and expenses.
9. The Linfield Christian School needs analysis formula assumes all eligible wage earners will contribute to household income. Special circumstances will be considered (i.e. medical conditions, children under school age). In addition, the needs analysis follows a regional standard for household expenses, and asset value in determining need.
10. Financial aid awards will be withheld if tuition accounts are delinquent.
11. The FA Committee works to expedite awards. However, please allow two weeks for processing applications.
12. Applications for FA will be evaluated and recommendations for awards will be made by the LCS Financial Aid Committee (FACTS does not make award decisions).
13. All applicants will be notified via e-mail of award decisions.
14. Applicants who receive award notifications have two weeks to accept the award. Awards not accepted within two weeks may be withdrawn at the sole discretion of LCS.
15. FA awards are to remain confidential between LCS and the applicant.
16. Recipients of financial aid agree to inform the Business Office immediately in writing of any change in financial status that might affect their qualifications for the assistance.
17. All LCS families are required to maintain an active FACTS tuition account. FA may be withdrawn if a FACTS tuition payment account is not active.
18. LCS reserves the right to withdraw financial aid if the recipient's tuition account does not remain current, or if the student is placed on probation for academic or behavior reasons.
19. Financial aid awarded will be reduced or withdrawn if a student is withdrawn from LCS. When multiple family members are awarded FA, withdrawal of one or more students reduces the amount allocated to the family accordingly.
20. Linfield Christian School does not discriminate on the basis of race, color, nationality or ethnic origin in administering its financial aid program.
21. If you have any questions about any portion of the process, contact the Business Office at (951) 676-8111, ext. 1404.